## DEPARTMENTS OF THE ARMY AND AIR FORCE



JOINT FORCE HEADQUARTERS-LOUISIANA OFFICE OF THE ADJUTANT GENERAL CAMP BEAUREGARD PINEVILLE, LA 71360

UNIT SYMBOL (600-100)

(dd month yyyy)

MEMORANDUM THRU Office of the Adjutant General, LANG-J1-PO, 5445 Point Clair Road, Carville, LA 70721

FOR ARNG Readiness Center, Attn: NGB-ARP-C/Mr. Beckwith, 111 South George Mason Drive, Arlington, VA 22204-1382

SUBJECT: Recommendation for Promotion of Officer (MAJ John E. Doe)

- 1. Under the provisions of Chapter 8, NGR 600-100, recommend that the following named officer be promoted in the Army National Guard:
  - a. Name: Doe, John E.
  - b. SSN: XXX-XX-XXXX
  - c. Branch: Infantry
  - d. AOC: 43A
  - e. Present Grade: MAJ
  - f. Present assignment: Recruiting & Retention Div, (W77721), para 021 line 01, Rec & Ret MGR Auth: LTC
  - g. Grade, assignment and unit for which recommended: Recruiting & Retention Div, (W77721), para 021 line 01, Rec & Ret MGR Auth: LTC
  - h. Mailing address: 18 Jackson Barracks, New Orleans, LA 70117
- 2. Request promotion to the grade of COL. This officer clearly possesses the professional expertise and leadership ability to perform the required duties of the position, grade, and branch for which recommended.
- a. The following periods of service are creditable for promotion: 20000825 Present.
- b. The officer meets the minimum military and civilian education requirements and has a valid security clearance in SIDPERS dated 20010604.
  - c. The Individual meets the height and weight standards of AR 600-9.

(COMMANDER SIGNATURE BLOCK)
JANE E. DOE
LTC, IN, LAARNG
Commanding